

JMC Dance & Music COVID-19 Policy

To our wonderful students and parents, thank you for your patience and support whilst we were unable to do classes at our venues.

As we resume our classes, we want to assure you that we have considered every measure to ensure your Child's safety. This policy shows the steps that we are taking and will of course be reviewed as the pandemic situation changes.

Please ensure that you read this policy thoroughly, be patient, polite and observe all notices. Our COVID-19 policy has been put into place to protect our dancers, but it is also a local authority requirement at this time if we wish to continue our classes.

Arrival/Exit

- Please try to drop off/pick up students on time to avoid crowding. When possible, parents/guardians must refrain from entering the building. We understand that younger students may need to be accompanied to the studio but please leave the building promptly. Everyone must follow the one way systems.
- When inside the building masks must be worn until you enter the studios.
- Students will be asked to use the hand sanitiser outside the studio or to wash their hands with soap before and at the end of class.
- If possible please arrive in uniform and keep personal belongings to a minimum to diminish the risk of cross-contamination. Outdoor shoes to be taken off before entering the studio.
- The teacher will greet the students outside the studio and walk them out after class so please wait for the teacher to open/close the studio doors again to diminish any cross-contamination.

Studios

- Spaces in class will be limited (max 15 students in class) to ensure we adhere to social distancing guidelines. Bookings must be made in advance, via our website (see booking section).
- 2 metre boxes will be marked out in the studios for each student. The teacher will remind all students to keep a safe distance between themselves and others in the class.
- Masks do not need to be worn during classes but if a student wants to wear a mask they can.
- Contact between students and teachers during class will be avoided.
- Teachers will face away from students whilst teaching.
- A one way system will be in place when carrying out travelling work and we will have start and finish markings and also waiting areas.
- We will be leaving spaces in between classes to reduce crowding and to allow for air ventilation. In this time we will also disinfect door handles, studio floors, ballet barres and all equipment using a disinfectant cleaner.

- Windows in the studios will be open at all times for ventilation.
- Please avoid touching the doors, which will be left open unless a class is in session. The class teacher will close the door at the start of class and will open it again once the class has ended.
- If a student coughs or sneezes, they should use the tissues that will be provided in each studio and dispose of them immediately into a bin. The teacher will then administer hand sanitiser onto their hands and ask them to rub it into their hands and fingers.

Booking / Payment

- Spaces for classes will be limited (max 15 students in class) to ensure that we adhere to social distancing guidelines. Bookings must be made in advance via our online system which is vital in order for our track & trace system to work correctly.
- Once you have made a booking you will be instructed to pay which will avoid the handling of cash/paper correspondence.
- If you wish to pay for class on the day, this must be discussed with Miss Julie. Contactless payments only and you will need provide your payment reference so that we are easily able to link up all records.
- If the Government guidelines force us to stop classes, they will continue online. Should you not be able to commit to online classes a refund or credit will be discussed.

Uniform

- Uniform will be available to purchase online via our website. Any items ordered will be given to the student/parent in person before or after class. If an item of uniform is tried on and given back to Miss Julie, it will be put in to 'quarantine'.

Track & Trace

- When booking via our secure online system, an online register is automatically created for our teachers to sign students in on the day. This will allow us to adhere to the Track & Trace guidelines.

Symptoms

- If we believe that a student has COVID-19 symptoms whilst in our care, a temperature check will be taken and parent/guardian informed immediately and asked to pick up the student. Parent will be advised to get the student tested and inform us of results.
- If a student or family member develops any COVID-19 symptoms, please do not attend class and inform us of the symptoms.

Any suggestions?

We want to ensure that you feel that your health and safety are catered for when attending classes with us. If there is anything else we can do, please email us on info@jmcdanceandmusic.co.uk

We will of course continue to revise guidelines and we will let you know as soon as anything changes.